

BOOTH CONTRACT | PRO Home Improvement Show
January 23 – 25, 2026 LaCentre Conference Center
25777 Westlake, OH 44145



I. The company name as provided below will be used in show-related advertising. **PRINT CLEARLY.**

Company Name: _____

Contact Person: _____ Title: _____

City: _____ State: _____ Zip Code: _____

Office Phone: _____ Cell Phone: _____

Email Address: _____ Website: _____

Products and Brands to be exhibited: _____

- **Note: Exhibitor accepts as part of this contract & agrees to comply with, the Rules & Regulations on the reverse side/attachment.**

X _____ Date: _____

Authorized Signature of Exhibitor required above. Signing this contract also certifies that Exhibitor has liability insurance.

2. Requested Booth Size:

Check Booth Size below and our office will get back with three choices for your booth location.

Booth Size Options:

____ 10X10 = 100 Sq. Ft.

____ 10X20 = 200 Sq. Ft.

____ 10X30 = 300 Sq. Ft.

3. Booth Fees (Check One)

____ \$11.00 PSF Member Rate \$ _____

____ \$17.50 PSF Non-Member Rate \$ _____

____ \$14.50 PSF Combine Booth Space
And 1 year of Membership \$ _____

ADD ON:

____ \$75.00 EA. Per Corner \$ _____

____ \$79.00 to link you company website \$ _____

TOTAL BOOTH FEE: \$ _____

____ Check Here to receive information on Sponsorship.

5. Payment Methods

☐ Check (to PRO Home Show)

☐ MasterCard*

☐ VISA*

☐ AmEx*

* **Note: If paying by credit card,** any unpaid balance will automatically be processed to the credit card provided on **December 1st, 2025,** Receipt will be emailed to exhibitor within (7) business days following payment processing. **A 3% convenience fee will be added to all credit card payments.**

Card Number: _____ Zip Code: _____ Exp: _____

Security#: _____ Account Holder (Print): _____

Signature: X _____

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Cancellation Policy – Exhibitors canceling or downsizing their booth prior to October 1st, 2025, will be assessed a cancellation fee in the amount of 50% of their canceled or downsized booth. Exhibitors canceling or downsizing October 2nd, 2025, or later forfeit all deposits **NO EXCEPTIONS.**

6. Mail/Email Contract and Payment to:

PRO Home Show, 3513 Beaumont Drive, North Olmsted,
OH 44070

Or Email: kmasterson@professionalremodelersohio.com

For NARI use:	Date	Ck or CC	Approval #
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
NARI Member? _____	031020		

FOR INFORMATION ON EXHIBITING OR SPONSORSHIP
CONTACT: Kathy Masterson, Executive Director
Office: 216-294-2302 | Email: kmasterson@professionalremodelersohio.com

- 1. Definition of Booth Type and Height Regulations.** Perimeter: any booth along the far sides of the show floor. Peninsula: a booth open on both ends with another booth attached on the back wall. Island: a booth open on all four sides. Maximum back wall height permitted for any in-line or attached booth exhibit will be 8' high including sign. Side walls of in-line and peninsula booths may be at 8' only 4' from the back wall. The remaining 6' must be a maximum of 4' in height if they cover more than 30% of any one side.
- 2. Booth Walls.** Exhibitors are required to furnish and decorate any unfinished partitions, walls or backs of signs, which are visible to the public. Exposed backs of exhibit walls or signs will be draped or finished at exhibitor's expense.
- 3. Signs.** Price Signs are NOT permitted on the show floor.
- 4. Booth conduct.** Display material of exhibitors must be confined to the booth space. Exhibitors have the right to distribute their catalogues and other approved printed matter, but only within their spaces, not in aisles or in the lobby. Exhibitors using microphones, VCR or any such sales devices in the booth will be monitored for volume. If the use of such devices proved to be a distraction to neighboring exhibitors, Show Management reserves the right to deny continued use of such devices. Exhibitors are not permitted to use any sales device, which in the opinion of Show Management contributed to a "carnival-like" atmosphere. Usages of unsightly cardboard boxes and/or unsightly display tables are prohibited.
- 5. Booth must be staffed at all times during show hours. No exhibitor is permitted to begin dismantling before official close of show and will not be permitted off the show floor with exhibit/booth materials prior to closing.**
- 6. Food:** No food products can be distributed or sold from the booth without express approval from the Show Management must be notified of this request for approval.

PAYMENT FOR SPACE

- Deposits are non-refundable under any circumstance. For more details, refer to front side of contract. Once a space has been contracted, any change such as reduction in said space will release the guarantee for that particular space. No exhibitor will receive their Exhibitor Service Kits with an outstanding balance due on booth space. No exhibitor with an outstanding balance due on the booth space will be permitted to enter/set-up their booth.
- Exhibitor agrees to comply with all pertinent laws, codes, regulations of municipal or other authorities, which affect the show.

INSURANCE & INDEMNIFICATION

- Exhibitor shall indemnify, hold harmless and defend Show Management, Sponsors, Agents, Employees and PRO Board of Directors from all losses, claims, liability, damage, actions, judgments recovered from or assessed against exhibitors, plus expenses', (including, without limitation, attorney's fees and expenses) for any injury to or death of any persons, or any loss of, through theft or otherwise, or damage to property arising in any way in connection with the use and employment by the exhibitor, or of any other person or entity with the permission, express or implied, or exhibitor of the space, equipment or the show space or hall; or arising from the use of equipment, devices furnished to or used by the exhibitor, or other persons in connection with the show, or the use of the space. Such indemnification shall not be effective if damage or injury results from the sole gross negligence or willful misconduct of Show Management or any of its employees.
- Show Management shall have no liability whatsoever for any matter or thing resulting from strikes, lockouts, fire, or other acts of God. Show Management shall return to exhibitor payments made by exhibitor after deducting there from a pro-rata share of expenses incurred in connection with the show.
- Exhibitor must provide proof of workers compensation and obtain liability insurance for products and employees. Said insurance will be obtained at exhibitors expense hold harmless and defend Show Management.
- Show Management cannot be held responsible or liable for exhibitor's property at any time whether located at this exhibit or anywhere the inside or outside of the facility. In the event the Management takes charge of any property of an exhibitor, it will do so only at the exhibitor's risk.

CREDENTIALS/EXHIBITOR PASSES

The number of Exhibitor Passes/Credentials each exhibitor receives is based on booth size and is for the exclusive use of booth personnel only. **Exhibitor Passes are for the sole purpose of personnel working your booth and can NOT be distributed to guests under any circumstances.**

AMENDMENTS

- Exhibitors shall abide by all rules and regulations set forth by this facility. Show Management reserves the right to expel any exhibitor violating those rules and regulations as stated in the Exhibitors Services Manual provided by the facility.
- Show Management reserves the right to deny set up or exhibiting privileges to any company that does not comply with the terms of this contract.
- Show Management reserves the right to decline or prohibit any exhibit, which in its opinion, is not suitable for the show. This reservation concerns persons, things, decorations, conduct, printed matter, advertising, souvenirs, catalogues, and all other things, which affect the character of the show. The Show Management shall have full power in the interpretation and enforcement of all rules contained herein, and the power to make such amendments thereto and such further rules and regulations as it shall consider necessary for the proper conduct of the exhibitors.